

Ownership Changes

An ownership change consists of two parts
REGISTRATIONS ARE NOT TRANSFERRABLE

New Owner

Previous Owner

New registrations for the new owner must be submitted **30 days PRIOR to taking possession of the x-ray equipment** for each address where x-ray equipment is located.

Old registrations can be terminated via the online system by the previous owner OR new owners can submit the [Notice of Termination form HEA5508](#) if all x-ray equipment at the location was transferred to the new owner.

Apply for a New Registration
If you have any questions, please contact ODH at (614) 995-4727.

Welcome to the X-ray Registration and Inspection System

Select a Registrant
No Facility Records found. [Instructions](#)

You will receive an additional confirming e-mail from xrayreg@odh.ohio.gov once your online application has been reviewed and approved.

24 hours after e-mail notification, you should print a new certificate to post at your facility.

You may need to call 614.995.4727 to get the last three digits of your registration number.

Ohio
Department of Health

Office of Health Assurance and Licensing
Notice of Termination of Radiation-Generating Equipment

FAX to: 614-644-8526
or
Mail to: Ohio Department of Health
X-ray Registration
246 North High Street
Columbus, OH 43215

Registration number
Federal tax ID

Please amend your x-ray registration record via your online account. If you need assistance completing registration forms, call 614-995-4727.

This form will not be accepted to meet Assembler/Installer reporting requirements.

Please Type or Print Clearly
Current registration information

Name Telephone
Source location address
City State Zip

Terminate registration, all my units have been removed from the above location by transfer or disposal.

Recipient and identification of equipment. See second page for additional equipment

Name Telephone
Address

A Confirmation of Termination letter will be mailed once the record has been terminated.

A registration for the previous owner cannot be terminated if there are any tubes left on site, operable, inoperable or in-storage which are still owned or stored by the previous owner.