

## SAMPLE COMMUNITY LETTER

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[INSERT DATE]

[NAME, TITLE AND ADDRESS OF PERSON RECEIVING THIS LETTER]

Dear [INSERT NAME OF COMPANY REPRESENTATIVE]:

The staff of [INSERT SCHOOL NAME] is strongly committed to our children's future and to their nutrition and health education. We are participating in the Let's Move Salad Bars to Schools initiative, and our school has launched a campaign to raise funds to be able to purchase a salad bar for our school. We are reaching out to parents and local [companies/foundations], such as [name of company] to help us raise \$2500 to purchase a salad bar for our school.

*Let's Move Salad Bars to Schools* is a public health initiative to bring salad bars to schools across the country in order to increase children's consumption of fruits and vegetables. This program supports the *Let's Move!* initiative to end childhood obesity in one generation, and our school wants to be part of the *Let's Move Salad Bars to Schools* initiative to improve our school meals, and provide students with more healthy fruits and vegetables. Let's Move Salad Bars to Schools is offering grants to schools and school districts participating in the National School Lunch Program, and schools are also encouraged to fundraise for their own salad bars as well. Our school has already submitted an application on the *Let's Move Salad Bars to Schools* website, and we now have our own unique webpage, [INSERT WEBPAGE URL].

We are encouraging [local companies/foundations/supporters] to go on-line to this website and submit their donation to our school's salad bar effort. If you prefer to submit a check, that's an option as well. Please see the directions on the next page.

We believe our students will enjoy using a salad bar to select their own fruits and vegetables to eat, and will increase their consumption of these healthy foods.

Thank you for your interest in supporting [INSERT SCHOOL NAME] effort to bring a salad bar to our school. This is all about the kids and supporting better health! If you have any questions, contact [INSERT NAME of PERSON LEADING THIS EFFORT FOR YOUR SCHOOL].

Thank you,

[This letter should be sent by either the Superintendent, Principal, Food Service Director or Parent Volunteer Leading this Effort]

### **Send a Check to Support [INSERT SCHOOL NAME's] Effort to Bring a Salad Bar to Our School**

If you would prefer to write a check to support [INSERT SCHOOL NAME's] effort to bring a salad bar to our school, please follow the instructions below. Before sending your check, please contact me so I am aware of your donation.

Donations can be made payable to *Let's Move Salad Bars to Schools*:

*Let's Move Salad Bars to Schools*

P.O. Box 21306

Boulder, CO 80308

Please provide a letter with your donation that indicates the name and location of the school that you would like to be the recipient of your donation. Also, please include your full contact information: name, mailing address, email and phone number along with your check. *Let's Move Salad Bars to Schools* will send you a donation verification letter once your donation has been received.

Thank you for supporting [INSERT SCHOOL NAME's] effort to bring a salad bar to our school. More information about *Let's Move Salad Bars to Schools* is available at [www.saladbars2schools.org](http://www.saladbars2schools.org).